Priority Registration of Lottery Classes:

Lumens is a very comprehensive system offering many alternatives to accomplish the same thing. Here’s a way to register for classes that’s simple and easy.

Priority Registration has three parts:

1) choosing the classes you wish to request, 2) requesting those classes on the Lumens website, and 3) assigning priorities to the classes you requested.

CHOOSING CLASSES

We suggest you read through the catalog (online or printed) and select courses that may be of interest, noting the class number of each.

If you have a printed copy, you can circle or notate on it. Many long-time members prefer this method. You could use the course schedule in the center of the catalog, or your own sheet of paper. What matters is knowing the class numbers for the courses you wish to request.

If you have not already paid for your term membership, do so now. You must be an OLLI member BEFORE you request classes. See: Membership Purchase Procedure.

Once you have prepared your list, and purchased your membership, login to https://olliumh.augusoft.net/

REQUEST YOUR CLASSES

1. Enter the course number of your first class in the white search box in the top right corner of the page:

   ![Search for class](search-for-class.png)

   201

   ![Go button](go-button.png)

   DONATE

2. Click the green Go button. For class 201 you will see:
3. Click on REQUEST CLASS. If you have not yet purchased your membership it will prompt you to do so now.

If you have a membership, you will now see:

Class Request Entered

Thank you for your request to be added to Anxiety and Desire in American Science Fiction (201). If you would be willing to serve as a Volunteer Liaison for this Special Event, please select the 'Volunteer Liaison' button below. To continue registering for additional classes/special events or to cancel this request, please select the corresponding button below.

Volunteer Liaison Continue Registering Cancel Request

4. Click on Continue Registering and enter your next course number in the white search box as above.

5. You will see “Class Requested” at the bottom of the information box of the Classes you have added to your Priority list. Like this:
6. Repeat steps 1 – 4 until you have requested all five of your priority choices. Ignore the “prioritize” button until you have completed all of your requests. DO NOT request more than 5 classes.

7. When you have completed your requests choose Prioritize. (You will not see the prioritize button until you have requested more than one class. The first class you select is automatically assigned #1 priority).
8. It will bring up a list of all of the classes you have requested.

9. You will need to prioritize them 1-5 and hit **Confirm Priorities**.
10. You have now successfully set up your Priorities. You will receive a confirmation email that your choices were registered. Then you will receive an email on the priority close date with your 3 classes you were successfully enrolled in and ones you are on the waitlist for.

11. If you want to change your selection prior to the Priorities Due Date you may log in and hit Requested classes and remove a class you no longer want to take or change your priorities. And then hit confirm priorities again.